DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Annex A

		-	red at the Philippine Government Electronic Procurement EPS website at www.philgeps.gov.ph and register for free."		RFQ No. Date:		348 /21/22
Compar	ny Name:						
Compan	ny Address:			•			
-	Person:			•			
Contact				•			
				•			
	S Reg. No.:			-			
Compar	ny TIN:						
Lot No.	Qty.	Unit	Purchaser's Specifications	Unit Cost per Item	Bidder's Specifications (Please fill out the detailed specifications in the provided)	Unit Cost	Total Cost
	50	job	Printing of Advocacy Materials: Advocacy & Success Stories through a Coffee Table Book				
	-		> Cover: A4 Portrait				
			> Cover: Softbound with embossed title				
			> Cover: with lamination				
			> Pages: 70 pages				
			> Binding: Saddle stitch				
			> Inside: Full color quality glossy				
			********NOTHING FOLLOWS*****				
PURPOS	E:		for the production of 2021 Coffee Table Book				
the orig	inal P.O mear	s that the bid	MUST SIGN the original copy of Purchase Order (P.O)		t of the P.O. FAILURE to sign		
	V. RADAZA ement Office	er			Signature over Printed Name		

Contact No.: Prilages Rg. No.:	Company Name:	F	RFQ No.: 348
Contact No.: Philages Re, No.:	Company Address:	<u></u>	Date: 04/21/22
Philipeps Reg. No.: Company Thi: Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non – compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable for you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect. As a condition for award, you will be required to submit your Mayor's/Business Permit. The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and Philippines and submit this form together with Annex A and all the required documents to DSWD – BAC Secretariat at Procurement Unit, DSWD Field Office. 10. Masterson Avenue, Upper Carmen, Cagayan de Oro City or email it to jast to Judessyd ago, pl not later than	Contact Person:	<u></u>	
Company TIN: Sir/Madam: Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non – compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable taxes and other incidental expenses for the goods listed in Annex A. Please attach in your quotation a duly notarized certification to this effect. As a condition for award, you will be required to submit your Mayor's/Business Permit. The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number. Please accomplish and submit this form together with Annex A and all the required documents to DSWD – BAC Secretariat at Procurement Unit, DSWD Field Offic 10. Masterson Avenue, Upper Carmen, Cagayan de Oro City or email it to jac. followed seve plan not later than of	Contact No. :	<u></u>	
Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non – compilance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable if you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect. As a condition for award, you will be required to submit your Mayor's/Business Permit. The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhiliGEPS Registration Number. Please accomplish and submit this form together with Annex A and all the required documents to DSWD – BAC Secretariat at Procurement Unit, DSWD Field Office. Jo. Masterson Anewe. Upper Carmen, Cagayan de Oro (try or email it to bac followed sow up not later than of	Philgeps Reg. No. :	<u></u>	
Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non – compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable to the consideration to this effect. If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect. As a condition for award, you will be required to submit your Mayor's/Business Permit. The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect. As a condition for award, you will be required to submit your Mayor's/Business Permit. The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and Philippines are submitted in lieu of the Mayor's/Business Permit and Philippines are submitted in lieu of the Mayor's/Business Permit and Philippines are submitted in lieu of the Mayor's/Business Permit and Philippines are submitted to different email address as stated above shall not be considered for evaluation. Very Truly Yours, ARRIEL V. RADAZA DSWD 10 Procurement Office Terms and Conditions: 1. Award shall be made on per: 2. Quotation validity shall be 3. Goods/Services shall be delivered/conducted within 1. Submitted to different email address as stated above shall not be considered for evaluation. Very Truly Yours, ARRIEL V. RADAZA Business Permit through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advice to Debit Account). Account Number: Bank Name Branch: Note: Non Land Bank of the Philippines accounts shall be charged a service fee. 6. Liquidated Damages/Penalty: In case of foilure to make full delivery within the time specified above, the amou	Company TIN:	<u></u>	
Failure to indicate information could be basis for non — compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable if you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect. As a condition for award, you will be required to submit your Mayor's/Business Permit. The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilicEPS Registration Number. As a condition for award, you will be required to submit your Mayor's/Business Permit. The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilicEPS Registration Number. Please accomplish and submit this form together with Annex A and all the required documents to DSWD – BAC Secretariat at Procurement Unit, DSWD Field Office 10, Masterson Avenue, Upper Carmen, Cagayan de Oro City or email it to bac followed you sho not later than	Sir/Madam:		
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10, Masterson Avenue, Upper Carmen, Cagayan de Oro City or email it to bac fo10@dswd.gov.ph not later than		rmit. The Certificate of Platinum Memb	bership may be submitted in lieu of the
DSWD 10 Procurement Office Terms and Conditions: 1. Award shall be made on per: 2. Quotation validity shall be 3. Goods/Services shall be delivered/conducted within 15 Working days upon receipt of PO 4. Place of Delivery DSWD Field Office 10 5. Terms of Payment: 15-30 days after the inspections Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advice to Debit Account). Account Name: Bank Name Branch: *Note: Non Land Bank of the Philippines accounts shall be charged a service fee. 6. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances. 7. For goods, please indicate brand, model and country of origin. 8. In case of discrepancy between unit cost and total cost, unit cost shall prevail. 9. Please indicate Warranty 10. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation. **WAND ADD ADD ADD ADD ADD ADD ADD ADD ADD	10, Masterson Avenue, Upper Carmen, Cagayan de Oro City or email it to bac.fo10@	@dswd.gov.ph not later than	
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	ADNEL V. DADAZA		
Procurement Officer (Signature Over Printed Name) SUPPLIER			